



Notice

Regular Meeting of the Committee on Information Technology City and County of San Francisco

Thursday, January 19, 2023

10:00 am – 12:00 pm

Meeting will be broadcast online via WebEx event

To view the online presentation, join the meeting using this link:

<https://sfgov.webex.com/sfgov/onstage/g.php?MTID=ebad9b531ffb2e20b4d21c080cfb192d8>

Members of the public may use email address coit.staff@sfgov.org to join the WebEx meeting if needed.

If you wish to offer public comment, call in to phone number 415-655-0001 using access code 2493 212 0081 and press *3.

Agenda

1. Call to Order by Chair

2. Roll Call:

Carmen Chu, City Administrator, Chair
Linda Gerull, Chief Information Officer, Department of Technology
Michael Makstman, Chief Information Security Officer, Department of Technology
Sophia Kittler, Director, Mayor's Office of Innovation
Aaron Peskin, President, Board of Supervisors
Angela Calvillo, Clerk, Board of Supervisors
Ben Rosenfield, Controller
Carol Isen, Director, Department of Human Resources
Dr. Grant Colfax, Director, Department of Public Health
Dennis Herrera, General Manager, Public Utilities Commission
Michael Lambert, City Librarian, Public Library
Mary Ellen Carroll, Director, Department of Emergency Management
Ivar Satero, Director, San Francisco International Airport
Jeffrey Tumlin, Director, Municipal Transportation Agency
Trent Rhorer, Executive Director, Human Services Agency
Sheryl Davis, Executive Director, Human Rights Commission
Charles Belle, Public Member

3. General Public Comment

This item is to allow members of the public an opportunity to comment generally on matters within the Committee's purview but not on today's agenda.

4. Approval of the Consent Agenda (Action Item)

All matters listed hereunder constitute a Consent Calendar, are considered to be routine action items by the Committee on Information Technology, and may be acted upon by a single roll call vote of the Committee. There will be no separate discussion of these items unless a member of the Committee, the public, or staff so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item at this or a future hearing.

4.1. Resolution Making Findings to Allow Teleconferenced Meetings under California Government Code Section 54953(e)

4.2. Approval of Meeting Minutes from November 17, 2022

5. Surveillance Technology Policy - Fine Arts Museum - Security Cameras - Camera Management and Video Monitoring System - (Action Item)

Section 19B of the City & County of San Francisco's Administrative Code requires all departments with surveillance technologies to develop a Surveillance Impact Report and Surveillance Technology Policy for their ongoing authorized use. Each Surveillance Technology Policy must be approved by COIT before they are reviewed by the Board of Supervisors.

The Fine Arts Museum will present their Camera Management and Video Monitoring System Surveillance Technology Policy and Surveillance Impact Report for review.

6. Review and Approve 19B Annual Surveillance Report Resolution (Action Item)

Pursuant to 19B.6, the Committee on Information Technology has collected Annual Surveillance Reports from various City Departments. COIT staff drafted a summary of these reports and a Resolution for the Board of Supervisors to adopt the reports. The Committee will review the Resolution materials and vote on whether to approve to send to the Board of Supervisors for their review and adoption.

Jillian Johnson will present the 19B Annual Surveillance Report Resolution to the Committee on Information Technology.

7. Review the 5-Year ICT Plan Draft Outline

Jillian Johnson will present a draft outline of the FY2024-2028 5-Year ICT Plan for discussion by the Committee.

8. Chair Update

9. CIO Update

10. Adjournment

Sunshine Ordinance

Know Your Rights Under the Sunshine Ordinance

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your right under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force.

Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone: (415) 554-7724, Fax: (415) 554-5784
E-mail: sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://www.sfgov.org>.

Accessible Meeting Information: COIT encourages participation by persons with disabilities. Meeting locations are wheelchair accessible. To request an accommodation such as real time captioning, ASL interpretation, materials and handouts in electronic format or other accommodations, please contact (415) 554-4568 or coit.staff@sfgov.org. Providing at least 72 hours advance notice will help to ensure availability.

Individuals who influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3112 and website: <http://www.sfgov.org/ethics>.